Approved by order of "Azerbaijan Caspian Shipping" Closed Joint Stock Company dated 1st of December 2016 No. 216.



**“AZERBAIJAN CASPIAN SHIPPING” CLOSED JOINT STOCK COMPANY**

**ANNOUNCES AN OPEN BIDDING FOR PROCUREMENT OF SERVICES RELATING TO INSTALLATION OF ROOF COVERING OF THE ADMINISTRATIVE BUILDING BEING BUILT ON THE TERRITORY OF THE "ZIGH" SHIP REPAIR AND CONSTRUCTION YARD**

**B I D D I N G No. AM-025 /2019**

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|  | **Submission documentation required for participation in the bidding :*** Application for participation in the bidding (template has been attached hereto) ;
* Bank evidence as a proof of participation fee ;
* Bidding offer

At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee shall be submitted in English, Russian or in Azerbaijani languages to the official address of "Azerbaijan Caspian Shipping" CJSC or email address of contact person in charge by the date of 26.02.2019, 18.00 Baku time. Description (list) of goods, works or services has been attached hereto.  |
|  | The amount of participation fee and collection of general terms and conditions (bidding offer documentation) :* Any participant (bidder), who desires to participate in the bidding and to submit its bidding offer, shall pay for participation fee stated below and shall submit the evidence as a proof of payment to "ACS" CJSC not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain general terms relating to the procurement subject from contact person in charge by the date envisaged in section III of this announcement at any time from 09.30 till 17.30 at any business day of the week.
* LOT-\_ AZN 50 (VAT inclusive)
* or its equivalent which may be paid in USD or EURO.
* Account No. :

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| A Z N  | U S D | E U R O  |
| Name : The International Bank of Azerbaijan ABB- Customer Service DepartmentCode : 805250TAX ID : 9900001881Correspondent account : AZ03NABZ01350100000000002944SWIFT : IBAZAZ2XBeneficiary : AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID : 1701579951Account No. (AZN) : AZ36IBAZ38050019441115341120 | Intermediary Bank : Citibank N.Y, New YorkAcc.36083186, SWIFT: CITIUS33Beneficiary Bank: The International Bank of AzerbaijanIBA- Customer Service DepartmentSWIFT : IBAZAZ2X Nizami str., 67 Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID: 1701579951Account No. : AZ26IBAZ38150018401115341120 | Intermediary Bank : Commerzbank AG, Frankfurt am MainSWIFT : COBADEFFACC # 400 88 660 3001Beneficiary Bank: The International Bank of Azerbaijan,IBA-Premier Customer ServiceSWIFT : IBAZAZ2X Nizami str., 67 Beneficiary: Azerbaijan Caspian Shipping CJSCTAX ID : 1701579951Account No. : AZ06IBAZ38150019781115341120 |

* Except for circumstances where the bidding is cancelled by ACS CJSC, participation fee shall in no case be refunded !
 |
|  | Final deadline date and time for submission of the bidding offer :* All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to "ACS" CJSC by the date of 06.03.2019, by 15.00 Baku time.
* All bidding offer envelopes submitted after above-mentioned date and time shall be returned back unopened.
 |
|  | Applicable rules in the bidding and exclusive right of "ACS" CJSC :* The bidding shall be held in accordance with the order dated 12 June 2014, No. 99 and " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company" which has been approved on the basis of such order.
* "Azerbaijan Caspian Shipping" Closed Joint Stock Company shall be entitled to refuse all bidding offers and terminate the bidding in accordance with " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company".
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|  | Address of the procuring company :The Azerbaijan Republic, Baku city, AZ1029 (postcode), Heydar Aliyev Avenue 152, “Chinar Plaza” 24th floor, Procurement Committee of ACSC. Contact person in charge :Vugar Jalilov Secretary of the Procurement Committee of "ACS" CJSCTelephone No. : +994 12 404 37 00 (1132)Email address: tender@asco.az **Contact person on legal issues :**Telephone No. : +994 50 277 02 85E-mail address. : **Huquq.meslehetcisi@asco.az** |
|  | Tender offer envelopes` opening date and time :The opening of the envelopes shall take place on 06.03.2019, at 16.00 Baku time in the address stated in section V of the announcement.  |
|  | Information on the winner of the bidding :Information on the winner of the bidding can be found on the announcement tab from the official website of "ACS" CJSC.  |
|  | Other conditions of the bidding : |

Procurement Committee of "ACS" CJSC

(On the participant`s letter head)

APPLICATION FOR PARTICIPATION IN

THE OPEN BIDDING

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

To attention of Mr. Jabrail Mahmudlu

Chairman of Procurement Committee of "ACS" CJSC

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by "ACS" CJSC in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of "ACS" CJSC.

Below mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues :

* Contact person : . . . . . . . . . . . . . . . . . . . . . . .
* Position of the contact person :. . . . . . . . . . . . . . . . . . . . . . .
* Telephone No. : . . . . . . . . . . . . . . . . . . . . . . .
* Fax No. : . . . . . . . . . . . . . . . . . . . . . . .
* E-mail address. : . . . . . . . . . . . . . . . . . . . . . . .

Attachment :

1. Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(initials of the authorized person) (signature of the authorized person)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (position of the authorized person)

 **STAMP HERE**

**LIST OF SERVICES RELATING TO INSTALLATION OF ROOF COVERING OF THE ADMINISTRATIVE BUILDING BEING BUILT ON THE TERRITORY OF THE "ZIGH" SHIP REPAIR AND CONSTRUCTION YARD**

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| --- | --- | --- | --- |
| **№** | **Nomination of works** | **Measurement unit** | **Quantity** |
| 1 | Construction of the roof timber, curb plate, ceiling joist and framework of the wood material (0.05 x 0.15 x 6, 0.03 x 0.10, 0.03 x 0.15 metres)  | m 3 | 15 |
| 2 | Installation of metal tile roofing (silver color 0.45 mm) upon application of vapor seal covering on the roof (including value of the auxiliary materials)  | m 2 | 470 |
| 3 | Installation of curb cornice 0.45 mm (silver color) (40 cm) | r u n n i n g m e t r e | 90 |
| 4 | Installation of water spout together with a spout clamp (10 cm (silver color) 0.45 mm  | r u n n i n g m e t r e | 90 |
| 5 | Installation of metal corner (silver color) 0.45 mm | p i e c e ( s )  | 4 |
| 6 | Installation of a water discharge pot  | p i e c e ( s )  | 8 |
| 7 | Installation of metal apex (silver color) 0.45 mm | r u n n i n g m e t r e | 100 |
| 8 | Installation of intermediate spout (silver color) 0.45 mm | r u n n i n g m e t r e | 26 |
| 9 | Installation of top metal cover | r u n n i n g m e t r e | 26 |
| 10 | Installation of the plug into the joints 5 x 5 cm | r u n n i n g m e t r e | 60 |
| 11 | Installation of water drain pipes | r u n n i n g m e t r e | 68 |
| 12 | Auxiliary materials (nails 100 -, 120, 150 mm - 120, dowel nail 100 mm - 10 kg, burnt wire 4 mm - 20 kg, galvanized nail 50 mm - 5 kg)  | k g | 155 |
| 13 | Apllication of glue into the joints | p i e c e ( s )  | 20 |

**Only DDP shall be accepted as a delivery term form local entities. Price offers shall be accepted in manats. Other conditions shall not be accepted.**

 **Legal entities and individuals may participate as one bidder for each bidding and may submit only one bidding offer as a bidder**

It is necessary to indicate the model, certificate of origin and the country of manufacture of each good for which quotation is submitted by the relevant entity.

The winning company must submit the samples and agree on them with the procuring company before conclusion of the contract.

For technical questions please contact :

Javid Eminov, Engineer of Construction and Repair department

**050 274 02 51**

**cavid.eminov@asco.az**

Due diligence shall be performed in accordance with the Procurement Guidelines of "Azerbaijan Caspian Shipping" Closed Joint Stock Company prior to the conclusion of the purchase agreement with the winner of the bidding.

Such winner company shall enter the following link ( http://www.acsc.az/az/pages/2/241 ) and fill in the special application or present the following documents :http://www.acsc.az/az/pages/7/247

* Articles of association of the Company (including all amendments and changes thereto)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed!