Approved by the order of the Chairman of "Azerbaijan Caspian Shipping Closed Joint Stock Company dated 1st of December 2016No. 216.



**AZERBAIJAN CASPIAN SHIPPING CLOSED JOINT STOCK COMPANY IS ANNOUNCING OPEN BIDDING FOR THE PROCUREMENT OF THE REQUIRED DETERGENT (CLEANING) AGENTS**

**B I D D I N G No. AM080 / 2023**

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|  | **Submission documentation required for participation in the bidding:**   * Application for participation in the bidding (template has been attached hereto); * Bank evidence as a proof of participation fee; * Bidding offer: * Bank document confirming financial condition of the consignor within the last year (or within the period of operation if less than one year); * Statement issued by the relevant tax authorities on the absence of expired commitments associated with taxes and other compulsory payments and failure of obligations set forth in the Tax Code of the Republic of Azerbaijan for the last one year (excluding the period of suspension).   At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee (excluding bidding offer) shall be submitted in English, Russian or in Azerbaijani to the official address of Azerbaijan Caspian Shipping CJSC (hereinafter referred to as "ASCO" or "Procuring Organization") through email address of contact person in charge by **17.00 (**Baku time) on **May 17, 2023**. Whereas, other necessary documents shall be submitted as enclosed in the bidding offer envelope.    Description (list) of goods, works or services has been attached hereto. |
|  | **The participation fee and Collection of General Terms and Conditions:**   * Any participant (bidder), who desires to participate in the bidding, shall pay for participation fee stated below *(the payment order shall necessarily state the name of the organization holding open bidding and the subject of the bidding)* and shall submit the evidence as a proof of payment to ASCO not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain General Terms and Conditions relating to the procurement subject from the contact person in charge by the date envisaged in section IV of this announcement at any time from 08.00 till 17.00 in any business day of the week. * Participation fee amount (VAT exclusive): **AZN 100** * The participation fee may be paid in AZN or equivalent amount thereof in USD or EURO. * ***Account No. :***  |  |  |  | | --- | --- | --- | | AZN | USD | EURO | | Name: The International Bank of Azerbaijan  ABB- Customer Service Department  Code: 805250  TAX ID: 9900001881  Correspondent account: AZ03NABZ01350100000000002944  SWIFT: IBAZAZ2X  Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSC  TAX ID: 1701579951  Account No. (AZN): AZ36IBAZ38050019441115341120 | Intermediary Bank: Citibank N.Y,  New York  Acc.36083186, SWIFT: CITIUS33  Beneficiary Bank: The International Bank of Azerbaijan  IBA- Customer Service Department  SWIFT: IBAZAZ2X  Nizami str., 67 Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSC  TAX ID: 1701579951  Account No.: AZ26IBAZ38150018401115341120 | Intermediary Bank: Commerzbank AG, Frankfurt am Main  SWIFT: COBADEFF  ACC # 400 88 660 3001  Beneficiary Bank: The International Bank of Azerbaijan,  IBA-Premier Customer Service SWIFT: IBAZAZ2X Nizami str., 67 Beneficiary: Azerbaijan Caspian Shipping CJSC  TAX ID: 1701579951  Account No.: AZ06IBAZ38150019781115341120 |  * **Except for circumstances where the bidding is cancelled by ASCO, participation fee shall in no case be refunded!** |
|  | **Security for a bidding offer:**   * The bank guarantee is required in the amount of at least 1 (one) % of the bidding offer price. A bank guarantee sample shall be specified in the General Terms and Conditions. * Bank guarantees shall be submitted as enclosed in the bidding offer envelope along with the bidding offer. Otherwise, the Purchasing Organization shall reserve the right to reject such offer. * The financial institution that issued the guarantee should be acknowledged in the Republic of Azerbaijan and / or international financial transactions. The purchasing organization shall reserve the right not to accept and reject any unreliable bank guarantee. * Persons wishing to participate in the bidding and intending to submit another type of warranty (letter of credit, securities, transfer of funds to the special banking account set forth by the Procuring Organization in the bidding documents, deposit and other financial assets) shall request and obtain a consent from ASCO through the contact person reflected in the announcement on the acceptability of such type of warranty. * A contract performance bond is required in the amount of 5 (five) % of the purchase price. * For the current procurement operation, the Procuring Organization is expected to make payment only after the goods have been delivered to the warehouse, no advance payment has been intended.   **Contract Performance Term:**It is compulsory to supply the full volume of the goods within one (1) year. |
|  | **Final deadline date and time for submission of the bidding offer:**   * All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, and shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to ASCO by **12.00** Baku time on **May 24, 2023.** * All bidding offer envelopes submitted after the above-mentioned date and time shall be returned unopened. |
|  | **Address of the procuring company:**  The Azerbaijan Republic, Baku city, AZ1003 (postcode), 2 Mikayil Useynov street, Procurement Committee of ASCO.  **Contact person in charge:**  Emil Babayev  Specialist of the Procurement Department of ASCO  Landline number.: +99451 229 62 82; +994 12 4043700 (ext: 1242) +99451 229 62 82  E-mail: emil.a.babayev@asco.az [tender@asco.az](mailto:tender@asco.az)  **Contact person on legal issues:**  Landline No.: +994 12 4043700 (ext: 1262)  Email address[:](mailto:tender@asco.az) tender@asco.az |
|  | **Date and time assigned for the opening of bidding offer envelopes:**  Opening of the envelopes shall take place at **15.00** Baku time on **May 24, 2023** in the address stated in section V of the announcement.  Persons wishing to participate in the opening of the envelopes shall submit a document confirming their permission to participate (the relevant power of attorney from the participating legal entity or natural person) and the ID card at least half an hour before the commencement of the bidding. If the bidding is held online, it is possible to participate by visiting the relevant link (the relevant link will be sent on the day of the bidding). |
|  | **Information on the winner of the bidding :**  Information on the winner of the bidding will be posted in the "Announcements" section of the ASCO official website. |

**(On the participant`s letter head)**

**APPLICATION FOR PARTICIPATION IN**

**THE OPEN BIDDING**

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

**To the attention of the Chairman of ASCO Procurement Committee**

Mr Jabrail Mahmudlu

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by ASCO in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of ASCO.

Below-mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues:

* Contact person in charge:
* Position of the contact person:
* Telephone No.:
* E-mail:

**Attachment:**

1. *Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).*

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*(initials of the authorized person) (signature of the authorized person)*

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*(position of the authorized person)*

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**LIST OF THE GOODS:**

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| **№** | **Nomination of detergent (cleaning) agents** | **Number** | **Measurement unit** | **Certification requirement** |
|  | **The Production Services Department 10063770** |  |  |  |
| 1 | Chlorine gel 750 ml (for lavatory) | 250 | p c s | Certificate of quality, conformity and hygiene |
| 2 | Liquid cleanser for floors - 750 ml | 160 | p c s | Certificate of quality, conformity and hygiene |
| 3 | Face soap 100 gr. | 2 500 | p c s | Certificate of quality, conformity and hygiene |
| 4 | Anti-scale powder 550 g (for washing machine) | 50 | p c s | Certificate of quality, conformity and hygiene |
| 5 | Liquid hand soap (5 L) | 150 | p c s | Certificate of quality, conformity and hygiene |
| 6 | Aerosol type furniture cleanser 500 ml | 48 | p c s | Certificate of quality, conformity and hygiene |
| 7 | Dish washing liquid 500 ml | 700 | p c s | Certificate of quality, conformity and hygiene |
| 8 | Aerosol type glass cleaner 500 ml | 160 | p c s | Certificate of quality, conformity and hygiene |
| 9 | Cleaning powder 500 gr (universal) | 150 | p c s | Certificate of quality, conformity and hygiene |
| 10 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 280 | p c s | Certificate of quality, conformity and hygiene |
| 11 | Household soap 72% 200 gr | 300 | p c s | Certificate of quality, conformity and hygiene |
| 12 | Liquid chlorine 4 Litres | 220 | p c s | Certificate of quality, conformity and hygiene |
| 13 | Detergent powder (automat) 450 (for white clothes) | 300 | p c s | Certificate of quality, conformity and hygiene |
| 14 | Detergent powder (automat) 450 (for color clothes) | 300 | p c s | Certificate of quality, conformity and hygiene |
| 15 | Bleach 500 ml | 224 | p c s | Certificate of quality, conformity and hygiene |
| 16 | Powder (handwash) 450 qr | 50 | p c s | Certificate of quality, conformity and hygiene |
|  | **Marine Transportation Fleet 10062489** |  |  |  |
| 17 | Chlorine gel 750 ml (for lavatory) | 4 000 | p c s | Certificate of quality, conformity and hygiene |
| 18 | Liquid cleanser for floors - 750 ml | 500 | p c s | Certificate of quality, conformity and hygiene |
| 19 | Liquid cleanser for floors - 25 lt | 70 | p c s | Certificate of quality, conformity and hygiene |
| 20 | Anti-scale powder 550 g (for washing machine) | 200 | p c s | Certificate of quality, conformity and hygiene |
| 21 | Liquid hand soap (5 L) | 500 | p c s | Certificate of quality, conformity and hygiene |
| 22 | Aerosol type furniture cleanser 500 ml | 200 | p c s | Certificate of quality, conformity and hygiene |
| 23 | Dish washing liquid 500 ml | 7 500 | p c s | Certificate of quality, conformity and hygiene |
| 24 | Aerosol type glass cleaner 500 ml | 200 | p c s | Certificate of quality, conformity and hygiene |
| 25 | Cleaning powder 500 gr (universal) | 3 000 | p c s | Certificate of quality, conformity and hygiene |
| 26 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 1 000 | p c s | Certificate of quality, conformity and hygiene |
| 27 | Household soap 72% 200 gr | 13 500 | p c s | Certificate of quality, conformity and hygiene |
| 28 | Liquid chlorine 4 Litres | 800 | p c s | Certificate of quality, conformity and hygiene |
| 29 | Detergent powder (automat) 450 (for white clothes) | 7 000 | p c s | Certificate of quality, conformity and hygiene |
| 30 | Detergent powder (automat) 450 (for color clothes) | 4 000 | p c s | Certificate of quality, conformity and hygiene |
| 31 | Bleach 500 ml | 750 | p c s | Certificate of quality, conformity and hygiene |
| 32 | Acid (for lavatory) 550 gr | 1 850 | p c s | Certificate of quality, conformity and hygiene |
| 33 | Powder (handwash) 450 qr | 7 000 | p c s | Certificate of quality, conformity and hygiene |
| 34 | Drain cleaning gel 500 gr | 800 | p c s | Certificate of quality, conformity and hygiene |
| 35 | Soda ash | 300 | kg | Certificate of quality, conformity and hygiene |
| 36 | Surface cleansing solution 500 ml | 3 000 | p c s | Certificate of quality, conformity and hygiene |
| 37 | Degreaser in 1 liter container | 200 | p c s | Certificate of quality, conformity and hygiene |
|  | **The Caspian Sea Oil Fleet 10064878** |  |  |  |
| 38 | Face soap 100 gr. | 72 000 | p c s | Certificate of quality, conformity and hygiene |
| 39 | Liquid hand soap (5 L) | 180 | p c s | Certificate of quality, conformity and hygiene |
| 40 | Dish washing liquid 500 ml | 15 600 | p c s | Certificate of quality, conformity and hygiene |
| 41 | Detergent powder "Raksha" 500 g | 8 000 | p c s | Certificate of quality, conformity and hygiene |
| 42 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 10 100 | p c s | Certificate of quality, conformity and hygiene |
| 43 | Household soap 72% 200 gr | 50 558 | p c s | Certificate of quality, conformity and hygiene |
| 44 | Liquid chlorine 4 Litres | 110 | p c s | Certificate of quality, conformity and hygiene |
| 45 | Detergent powder (automat) 450 (for white clothes) | 26 016 | p c s | Certificate of quality, conformity and hygiene |
| 46 | Powder (handwash) 450 gr | 20 291 | p c s | Certificate of quality, conformity and hygiene |
| 47 | Drain cleaning gel 500 gr | 100 | p c s | Certificate of quality, conformity and hygiene |
| 48 | Face soap 90 gr. | 53 500 | p c s | Certificate of quality, conformity and hygiene |
| 49 | Surface cleaning powder “Orion” 500 gr | 5 600 | p c s | Certificate of quality, conformity and hygiene |
| 50 | Detergent powder (handwash) 450 gr | 700 | p c s | Certificate of quality, conformity and hygiene |
| 51 | Liquid hand soap (5 L) | 40 | p c s | Certificate of quality, conformity and hygiene |
| 52 | Liquid chlorine 4 Litres | 50 | p c s | Certificate of quality, conformity and hygiene |
| 53 | Detergent powder (handwash) 450 gr | 2 000 | p c s | Certificate of quality, conformity and hygiene |
|  | **"Bibiheybat" Ship Repair Yard 10064885** |  |  |  |
| 54 | Chlorine gel 750 ml (for lavatory) | 900 | p c s | Certificate of quality, conformity and hygiene |
| 55 | Liquid floor cleanser - 750 ml (universal) | 425 | p c s | Certificate of quality, conformity and hygiene |
| 56 | Liquid floor cleanser - 25 l (universal) | 25 | p c s | Certificate of quality, conformity and hygiene |
| 57 | Face soap 100 gr. | 8 000 | p c s | Certificate of quality, conformity and hygiene |
| 58 | Liquid hand soap (5 L) | 250 | p c s | Certificate of quality, conformity and hygiene |
| 59 | Liquid furniture cleanser | 150 | p c s | Certificate of quality, conformity and hygiene |
| 60 | Aerosol type furniture cleanser 500 ml | 150 | p c s | Certificate of quality, conformity and hygiene |
| 61 | Dish washing liquid 500 ml | 1 355 | p c s | Certificate of quality, conformity and hygiene |
| 62 | Sodium carbonate | 250 | kg | Certificate of quality, conformity and hygiene |
| 63 | Aerosol type glass cleaner 500 ml | 200 | p c s | Certificate of quality, conformity and hygiene |
| 64 | Cleaning powder 500 gr (universal) | 321 | p c s | Certificate of quality, conformity and hygiene |
| 65 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 900 | p c s | Certificate of quality, conformity and hygiene |
| 66 | Household soap 72% 200 gr | 12 000 | p c s | Certificate of quality, conformity and hygiene |
| 67 | Liquid chlorine 4 Litres | 750 | p c s | Certificate of quality, conformity and hygiene |
| 68 | Detergent powder (automat) 450 (for white clothes) | 25 | p c s | Certificate of quality, conformity and hygiene |
| 69 | Detergent powder (automat) 450 (for color clothes) | 25 | p c s | Certificate of quality, conformity and hygiene |
| 70 | Bleach 500 ml | 500 | p c s | Certificate of quality, conformity and hygiene |
| 71 | Acid (for lavatory) 550 gr | 500 | p c s | Certificate of quality, conformity and hygiene |
| 72 | Detergent powder (handwash) 450 gr | 200 | p c s | Certificate of quality, conformity and hygiene |
| 73 | Washing agent 1 Lt (for carpet, industrial carpet) | 5 | p c s | Certificate of quality, conformity and hygiene |
| 74 | Drain cleaning gel 500 gr | 180 | p c s | Certificate of quality, conformity and hygiene |
| 75 | Soda ash | 10 | K g | Certificate of quality, conformity and hygiene |
|  | **"Zigh" Ship Repair and Construction Yard 10063728** |  |  |  |
| 76 | Chlorine gel 750 ml (for lavatory) | 250 | p c s | Certificate of quality, conformity and hygiene |
| 77 | Face soap 100 gr. | 14 104 | p c s | Certificate of quality, conformity and hygiene |
| 78 | Liquid hand soap (5 L) | 1 286 | p c s | Certificate of quality, conformity and hygiene |
| 79 | Dish washing liquid 500 ml | 2 000 | p c s | Certificate of quality, conformity and hygiene |
| 80 | Aerosol type glass cleaner 500 ml | 200 | p c s | Certificate of quality, conformity and hygiene |
| 81 | Cleaning powder 500 gr (universal) | 271 | p c s | Certificate of quality, conformity and hygiene |
| 82 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 300 | p c s | Certificate of quality, conformity and hygiene |
| 83 | Household soap 72% 200 gr | 20 505 | p c s | Certificate of quality, conformity and hygiene |
| 84 | Detergent powder (automat) 450 g (for color clothes) | 9 600 | p c s | Certificate of quality, conformity and hygiene |
| 85 | Bleach 500 ml | 250 | p c s | Certificate of quality, conformity and hygiene |
| 86 | Soda ash | 300 | K g | Certificate of quality, conformity and hygiene |
| 87 | Surface cleansing solution 500 ml | 500 | p c s | Certificate of quality, conformity and hygiene |
| 88 | Surface cleaning powder “Orion” 500 gr | 50 | p c s | Certificate of quality, conformity and hygiene |
|  | **Head office (vessels) 10062472, 10064393** |  |  |  |
| 89 | Carpet washing shampoo 5L | 15 | p c s | Certificate of quality, conformity and hygiene |
| 90 | Dust collection agent 5L | 5 | p c s | Certificate of quality, conformity and hygiene |
| 91 | Chlorine bleach (liquid) 20 L | 6 | p c s | Certificate of quality, conformity and hygiene |
| 92 | Burnt degreaser 800 g | 2 | p c s | Certificate of quality, conformity and hygiene |
| 93 | Leather seat cleaner 0.5 L | 30 | p c s | Certificate of quality, conformity and hygiene |
| 94 | Anti - scale powder 20 L (dishwasher) | 4 | p c s | Certificate of quality, conformity and hygiene |
| 95 | Epoxy surface cleansing agent 20 L | 10 | p c s | Certificate of quality, conformity and hygiene |
| 96 | Cream for cleaning metal and hard surfaces, 750 gr | 80 | p c s | Certificate of quality, conformity and hygiene |
| 97 | Cleansing agent for steel surfaces 600 gr | 5 | p c s | Certificate of quality, conformity and hygiene |
| 98 | Dishwashing agent (for dishwasher) 20 L | 12 | p c s | Certificate of quality, conformity and hygiene |
| 99 | Rinse aid (for dishwasher) 20 L | 4 | p c s | Certificate of quality, conformity and hygiene |
| 100 | Hand dishwashing liquid 20 L | 15 | p c s | Certificate of quality, conformity and hygiene |
| 101 | Drain cleaner agent 20 L | 5 | p c s | Certificate of quality, conformity and hygiene |
| 102 | Liquid for washing hands (foamy) 5 L | 100 | p c s | Certificate of quality, conformity and hygiene |
| 103 | Detergent powder (handwash) (20 kg) | 2 | p c s | Certificate of quality, conformity and hygiene |
| 104 | Multi-functional cleaning agent, 20 L | 10 | p c s | Certificate of quality, conformity and hygiene |
| 105 | Liquid hand soap (5 L) | 5 | p c s | Certificate of quality, conformity and hygiene |
| 106 | Soap 40 gr ГОСТ 28546 - 2002 | 30 | p c s | Certificate of quality, conformity and hygiene |
| 107 | Detergent powder (handwash) 450 gr | 50 | p c s | Certificate of quality, conformity and hygiene |
|  | **“Denizchi repair and construction” LLC 10060265** |  |  |  |
| 108 | Detergent powder (handwash) 450 gr | 30 | p c s | Certificate of quality, conformity and hygiene |
| 109 | Cleaning powder 500 gr (universal) | 50 | p c s | Certificate of quality, conformity and hygiene |
| 110 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 50 | p c s | Certificate of quality, conformity and hygiene |
| 111 | Household soap 72% 200 gr | 2 000 | p c s | Certificate of quality, conformity and hygiene |
| 112 | Liquid hand soap (5 L) | 20 | p c s | Certificate of quality, conformity and hygiene |
| 113 | Aerosol type furniture cleanser 500 ml | 10 | p c s | Certificate of quality, conformity and hygiene |
| 114 | Liquid floor cleanser - 750 ml (universal) | 50 | p c s | Certificate of quality, conformity and hygiene |
| 115 | Chlorine gel 750 ml (for lavatory) | 50 | p c s | Certificate of quality, conformity and hygiene |
| 116 | Dish washing liquid 500 ml | 10 | p c s | Certificate of quality, conformity and hygiene |
| 117 | Aerosol type glass cleaner 500 ml | 20 | p c s | Certificate of quality, conformity and hygiene |
| 118 | Liquid chlorine 4 Litres | 40 | p c s | Certificate of quality, conformity and hygiene |
| 119 | Acid (for lavatory) 550 gr | 20 | p c s | Certificate of quality, conformity and hygiene |
| 120 | Drain cleaning gel 500 gr | 20 | p c s | Certificate of quality, conformity and hygiene |
|  | **ASCO TRANSPORT LLC 10060292** |  |  |  |
| 121 | Cleaning gel (for lavatory and toilet bowl) 750 ml | 80 | p c s | Certificate of quality, conformity and hygiene |
| 122 | Household soap 72% 200 gr | 250 | p c s | Certificate of quality, conformity and hygiene |
| 123 | Liquid hand soap (5 L) | 90 | p c s | Certificate of quality, conformity and hygiene |
| 124 | Liquid furniture cleanser | 40 | p c s | Certificate of quality, conformity and hygiene |
| 125 | Aerosol type furniture cleanser 500 ml | 40 | p c s | Certificate of quality, conformity and hygiene |
| 126 | Liquid floor cleanser - 750 ml (universal) | 70 | p c s | Certificate of quality, conformity and hygiene |
| 127 | Chlorine gel 750 ml (for lavatory) | 80 | p c s | Certificate of quality, conformity and hygiene |
| 128 | Face soap 100 gr. | 200 | p c s | Certificate of quality, conformity and hygiene |
| 129 | Dish washing liquid 500 ml | 40 | p c s | Certificate of quality, conformity and hygiene |
| 130 | Aerosol type glass cleaner 500 ml | 50 | p c s | Certificate of quality, conformity and hygiene |
| 131 | Liquid chlorine 4 Litres | 80 | p c s | Certificate of quality, conformity and hygiene |
| 132 | Bleach 500 ml | 20 | p c s | Certificate of quality, conformity and hygiene |
| 133 | Acid (for lavatory) 550 gr | 80 | p c s | Certificate of quality, conformity and hygiene |
| 134 | Drain cleaning gel 500 gr | 10 | p c s | Certificate of quality, conformity and hygiene |
|  | **SRI CSOP 10062470** |  |  |  |
| 135 | Chlorine gel 750 ml (for lavatory) | 20 | p c s | Certificate of quality, conformity and hygiene |
| 136 | Aerosol type glass cleaner 500 ml | 10 | p c s | Certificate of quality, conformity and hygiene |

**Note - 1: Payment condition shall be accepted on actual basis only, other terms will not be accepted.**

**Note - 2: Delivery of the ordered goods is planned in parts during the year.**

**For technical questions please contact :**

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| Emil Babayev - Specialist of the Procurement Department  +99451 229 62 82  [emil.a.babayev@asco.az](mailto:emil.a.babayev@asco.az) |

Due diligence shall be performed in accordance with the Procurement Guidelines of ASCO prior to the conclusion of the purchase agreement with the winner of the bidding.

Such winner company shall enter the following link https://www.asco.az/az/pages/9/60 and fill in the special application or present the following documents :

* Articles of Association of the company (all amendments and changes including)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed and shall be excluded from the bidding!