Approved by the order of the Chairman of "Azerbaijan Caspian Shipping Closed Joint Stock Company dated 1st of December 2016No. 216.



**AZERBAIJAN CASPIAN SHIPPING CLOSED JOINT STOCK COMPANY**

**IS ANNOUNCING OPEN BIDDING FOR THE PROCUREMENT OF FIRST AID KITS**

 **B I D D I N G No. AM019 / 2023**

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| --- | --- |
|  | **Submission documentation required for participation in the bidding:*** Application for participation in the bidding (template has been attached hereto);
* Bank evidence as a proof of participation fee;
* Bidding offer:
* Bank document confirming financial condition of the consignor within the last year (or within the period of operation if less than one year);
* Statement issued by the relevant tax authorities on the absence of expired commitments associated with taxes and other compulsory payments and failure of obligations set forth in the Tax Code of the Republic of Azerbaijan for the last one year (excluding the period of suspension).

At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee (excluding bidding offer) shall be submitted in English, Russian or in Azerbaijani to the official address of Azerbaijan Caspian Shipping CJSC (hereinafter referred to as "ASCO" or "Procuring Organization") through email address of contact person in charge by **17.00** (Baku time) on **February 09, 2023**. Whereas, other necessary documents shall be submitted as enclosed in the bidding offer envelope.   Description (list) of goods, works or services has been attached hereto.  |
|  | **The participation fee and Collection of General Terms and Conditions:*** Any participant (bidder), who desires to participate in the bidding, shall pay for participation fee stated below *(the payment order shall necessarily state the name of the organization holding open bidding and the subject of the bidding)* and shall submit the evidence as a proof of payment to ASCO not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain General Terms and Conditions relating to the procurement subject from the contact person in charge by the date envisaged in section IV of this announcement at any time from 09.00 till 17.00 in any business day of the week.
* Participation fee amount (VAT exclusive): **AZN 50**
* The participation fee may be paid in AZN or equivalent amount thereof in USD or EURO.
* ***Account No. :***

|  |  |  |
| --- | --- | --- |
| AZN | USD | EURO  |
| Name: The International Bank of Azerbaijan ABB- Customer Service DepartmentCode: 805250TAX ID: 9900001881Correspondent account: AZ03NABZ01350100000000002944SWIFT: IBAZAZ2XBeneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID: 1701579951Account No. (AZN): AZ36IBAZ38050019441115341120 | Intermediary Bank: Citibank N.Y, New YorkAcc.36083186, SWIFT: CITIUS33Beneficiary Bank: The International Bank of AzerbaijanIBA- Customer Service DepartmentSWIFT: IBAZAZ2X Nizami str., 67Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID: 1701579951Account No.: AZ26IBAZ38150018401115341120 | Intermediary Bank: Commerzbank AG, Frankfurt am MainSWIFT: COBADEFFACC # 400 88 660 3001Beneficiary Bank: The International Bank of Azerbaijan,IBA-Premier Customer ServiceSWIFT: IBAZAZ2X Nizami str., 67Beneficiary: Azerbaijan Caspian Shipping CJSCTAX ID: 1701579951Account No.: AZ06IBAZ38150019781115341120 |

* **Except for circumstances where the bidding is cancelled by ASCO, participation fee shall in no case be refunded!**
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|  |  **Security for a bidding offer:** * The bank guarantee is required in the amount of at least 1 (one) % of the bidding offer price. A bank guarantee sample shall be specified in the General Terms and Conditions.
* Bank guarantees shall be submitted as enclosed in the bidding offer envelope along with the bidding offer. Otherwise, the Purchasing Organization shall reserve the right to reject such offer.
* The financial institution that issued the guarantee should be acknowledged in the Republic of Azerbaijan and / or international financial transactions. The purchasing organization shall reserve the right not to accept and reject any unreliable bank guarantee.
* Persons wishing to participate in the bidding and intending to submit another type of warranty (letter of credit, securities, transfer of funds to the special banking account set forth by the Procuring Organization in the bidding documents, deposit and other financial assets) shall request and obtain a consent from ASCO through the contact person reflected in the announcement on the acceptability of such type of warranty.
* A contract performance bond is required in the amount of 5 (five) % of the purchase price.
* For the current procurement operation, the Procuring Organization is expected to make payment only after the goods have been delivered to the warehouse, no advance payment has been intended.

**Contract Performance Term:*** It is provided that the goods to be delivered within 10 days due to emergence of urgent demand for the goods.
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|  | **Final deadline date and time for submission of the bidding offer:*** All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, and shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to ASCO by **17.00** Baku time on **February 16, 2023**.
* All bidding offer envelopes submitted after the above-mentioned date and time shall be returned unopened.
 |
|  | **Address of the procuring company:** 2 Mikhail Useynov Street, AZ1003, Baku City, Azerbaijan ASCO Procurement Committee. **Contact person in charge:**Emil HasanovSenior procurement specialist at the Procurement Department of ASCOTelephone No.: +99450 422 00 11E-mail: emil.hasanov@asco.az, tender@asco.az**Contact person on legal issues:**Landline No.: +994 12 4043700 (ext: 1262) Email address: tender@asco.az |
|  | **Date and time assigned for the opening of bidding offer envelopes:** Opening of the envelopes shall take place at **11.00** Baku time on **February 17, 2023** in the address stated in section V of the announcement. Persons wishing to participate in the opening of the envelopes shall submit a document confirming their permission to participate (the relevant power of attorney from the participating legal entity or natural person) and the ID card at least half an hour before the commencement of the bidding. |
|  | **Information on the winner of the bidding :**Information on the winner of the bidding will be posted in the "Announcements" section of the ASCO official website.  |
|  | **Other conditions of the bidding :****- The bidder shall have at least 1 (one) year of working experience in the relevant sphere field and submit the quality and conformity certificates specified in the "List of Goods", otherwise the bidding offer will be rejected.** **- The participant shall hold license required by virtue of law in the relevant field.** |

(On the participant`s letter head)

APPLICATION FOR PARTICIPATION IN

THE OPEN BIDDING

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

To the attention of the Chairman of ASCO Procurement Committee

Mr Jabrail Mahmudlu

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by ASCO in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of ASCO.

Below-mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues:

* Contact person in charge:
* Position of the contact person:
* Telephone No.:
* E-mail:

**Attachment:**

1. Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(initials of the authorized person) (signature of the authorized person)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (position of the authorized person)

 **LIST OF THE GOODS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **№** | Nomination of area / Nomination of material  | **Unit of measurement** | **Quantity** | **Certification Requirement** |
|  | **Marine Transportation Fleet 10059515** |  |  |  |
| 1 | **First aid kit APP-2011 in compliance with SOLAS requirements for type life rafts** | pcs | 50 | **A certificate issued by the international Classification Society is required.** |
| 2 |  **Medical aid kit (first aid kit) "AC-2010" in compliance with SOLAS requirements (designed for boats):** Adhesive bandage 2.5 cm x 500 cm CE - 1 pc.; Wound bandage, waterproof 1.9 cm x 7.2 cm - 20 pcs; Sterile adhesive wound pad, waterproof 10 cm x 9 cm CE - 1 pc.; Bandage 5 cm x 150 cm CE - 1 pc.; Bandage 10 cm x 150 cm CE - 1 pc.; Triangular bandage 6 cm x 136 cm x 96 cm CE - 1 pc.; Elastic bandage 6 cm x 100 cm CE - 1 pc; Sterile gauze compress 30 cm x 40 cm CE - 1 pc.; Sterile gauze compress 30 cm x 80 cm CE - 5 pcs.; Cotton disc CE - 1 pc; Cleaning wipe, alcohol-free - 1 pc.; Alcohol wipe - 1 pc.; Single dose solution 7ml BİO - 1 pc.; Single dose oxygen water solution 7ml BİO - 1 pc/; Single use gloves CE - 2 pcs.; Textile tow, with clips 50 cm - 1 pc.; CPR mask - 1pc.; Safety pin - 12 pcs.; Plastic forceps - 1 pc; Scissors - 1 pc.; Intervention blanket 39 cm x 27 cm1 pc.; First aid booklet - 1 pc.; St bag - 1 pc.  | pcs | 20 | **A certificate issued by the international Classification Society is required.** |
| 3 | **First aid kit (AC-2013 499/984) in compliance with SOLAS requirements**Albucid 10 ml N1-1 vial; Ammonia 40 ml - 1 vial; Ampicillin 0.25 N10- 3 tab; Analgin 0.5 N10 - 1 pack; Aspirin 0.5 N10 - 2 packs; Baralqin 0,5 N10-1 pack; Bandage 10 x 16 sterile - 10 pcs; Biceptol 120 N20-1 tab; Furacilin cream 25 - 1 tube; Boron antiseptic solution 3% 10ml - vial; Bromhexine 8 mg 50 ml - 1 tab; Dyclofenac N20 50 ml - 1 tab; Cardiamin 25% 30 ml - 1 drops; Instant cold compress -1 pc; Corvalol - 1 vial; Levomycetin 05.5 N10-2 vials; Adhesive plaster 2,5 x 5 pcs; Maalox sachet N15-1 piece; Gauze cloth 2 m-1 meter; Naftizin 0.1% 20 ml - 1 vial; No-Spa 40 mg N20 - 1 tab; Cotton 100 gr - 3 pcs; Paracetamol 0.2 N10 - 2 tab; Hydrogen peroxide 3% 100 - 2 vials; Glass dropper N1-1 pcs; Wipes16 x 14 sterile 40 - 4 pcs; Adhesive wound bandage N10 - 100 pcs.; Synthomycin ointment 10% 25 g - 1 tube; Citramon N6 - 2 tab; Antiseptic solution 95% 100-1 vial; Streptocide ointment 10% 25-1 tube; Tavegil N20 - 1 tab; Tetracycline 0.1 N10 - 3 tabs; Tetracycline 1% 3g ointment - 1 g; Valerian Extraсt N 50 - 2 tab; Validol N6 - 2 tab; Vishnevsky ointment 30 - 1 tubу; Iodine 10 - 1 vial; Torniquet - 1 pc; Triple bandage - 1 pc.  | pcs | 30 | **A certificate issued by the international Classification Society is required.** |
|   | **The Caspian Sea Oil Fleet 10059597** |   |   |   |
| 1 |  Medical aid kit (first aid kit) "AC-2010" in compliance with SOLAS requirements (designed for boats): Adhesive bandage 2.5 cm x 500 cm CE - 1 pc.; Wound bandage, waterproof 1.9 cm x 7.2 cm - 20 pcs; Sterile adhesive wound pad, waterproof 10 cm x 9 cm CE - 1 pc.; Bandage 5 cm x 150 cm CE - 1 pc.; Bandage 10 cm x 150 cm CE - 1 pc.; Triangular bandage 6 cm x 136 cm x 96 cm CE - 1 pc.; Elastic bandage 6 cm x 100 cm CE - 1 pc; Sterile gauze compress 30 cm x 40 cm CE - 1 pc.; Sterile gauze compress 30 cm x 80 cm CE - 5 pcs.; Cotton disc CE - 1 pc; Cleaning wipe, alcohol-free - 1 pc.; Alcohol wipe - 1 pc.; Single dose solution 7ml BİO - 1 pc.; Single dose oxygen water solution 7ml BİO - 1 pc/; Single use gloves CE - 2 pcs.; Textile tow, with clips 50 cm - 1 pc.; CPR mask - 1pc.; Safety pin - 12 pcs.; Plastic forceps - 1 pc; Scissors - 1 pc.; Intervention blanket 39 cm x 27 cm1 pc.; First aid booklet - 1 pc.; St bag - 1 pc.  | pcs | 40 | **A certificate issued by the international Classification Society is required.** |
| 2 | **First aid kit (AC-2013 499/984) in compliance with SOLAS requirements**Albucid 10 ml N1-1 vial; Ammonia 40 ml - 1 vial; Ampicillin 0.25 N10- 3 tab; Analgin 0.5 N10 - 1 pack; Aspirin 0.5 N10 - 2 packs; Baralqin 0,5 N10-1 pack; Bandage 10 x 16 sterile - 10 pcs; Biceptol 120 N20-1 tab; Furacilin cream 25 - 1 tube; Boron antiseptic solution 3% 10ml - vial; Bromhexine 8 mg 50 ml - 1 tab; Dyclofenac N20 50 ml - 1 tab; Cardiamin 25% 30 ml - 1 drops; Instant cold compress -1 pc; Corvalol - 1 vial; Levomycetin 05.5 N10-2 vials; Adhesive plaster 2,5 x 5 pcs; Maalox sachet N15-1 piece; Gauze cloth 2 m-1 meter; Naftizin 0.1% 20 ml - 1 vial; No-Spa 40 mg N20 - 1 tab; Cotton 100 gr - 3 pcs; Paracetamol 0.2 N10 - 2 tab; Hydrogen peroxide 3% 100 - 2 vials; Glass dropper N1-1 pcs; Wipes16 x 14 sterile 40 - 4 pcs; Adhesive wound bandage N10 - 100 pcs.; Synthomycin ointment 10% 25 g - 1 tube; Citramon N6 - 2 tab; Antiseptic solution 95% 100-1 vial; Streptocide ointment 10% 25-1 tube; Tavegyl N20 - 1 tab; Tetracycline 0.1 N10 - 3 tabs; Tetracycline 1% 3g ointment - 1 g; Valerian Extraсt N 50 - 2 tab; Validol N6 - 2 tab; Vishnevsky ointment 30 - 1 tubу; Iodine 10 - 1 vial; Torniquet - 1 pc; Triple bandage - 1 pc.  | pcs | 120 | **A certificate issued by the international Classification Society is required.** |
|   | **The Production Services Department 10060368** |  |   |   |
| 1 | **First aid kit APP-2011 in compliance with SOLAS requirements for life rafts** | pcs | 720 | **A certificate issued by the international Classification Society is required.** |
| 2 | First aid kit (first aid kit attached to the wall for production): Plaster 2.5 x 500 cm CE - 1 piece; Wound bandage 1.9 x 7.2 cm CE - 20 pieces; Wound bandage 2.5 x 7.2 cm CE - 4 pieces; Sterile Adhesive Wound Pad 9 x 5 cm CE - 1 piece; Sterile Adhesive Wound Pad 10 x 9 cm CE - 1 piece; Sterile Adhesive Eye Pad 9.5 x 6.5 cm CE - 1 piece; Bandage 5 x 150 cm CE - 2 pieces; Bandage 10 x 150 cm CE - 2 pieces; Bandage 10 x 350 cm CE - 1 piece; Triangular bandage 96 x 136 x 96 cm CE - 2 pieces; Elastic Bandage 6 x 100 cm CE - 1 piece Sterile Gauze Compress 30 x 40 cm CE - 2 pieces; Sterile Gauze Compress 30 x 80 cm CE - 1 piece; Hydrophilic Cotton 50 g CE - 1 piece; Instant Cold Compress CE - 1 piece; Protective blanket 150 x 200 cm, silver color CE - 1 piece; Wipes, alcohol free - 2 units; Alcohol wipes - 2 units; Single dose solution 7ml BİO - 1 pc.; Single dose oxygen water solution 7ml BİO - 1 pc/; Single use gloves CE - 2 pcs.; Textile tow, with clips 50 cm - 1 pc.; CPR mask - 1pc.; Safety pin - 12 pcs.; Plastic forceps - 1 pc; Scissors, stainless steel - 1 pc.; Intervention blanket 39 cm x 27 cm1 pc.; First aid booklet - 1 pc.; St bag - 1 pc. | pcs | 50 | **Certificates of origin and conformity are required** |
|  | **ASCO 10060547** |  |  |  |
| 1 | **First aid kit APP-2011 in compliance with SOLAS requirements for life rafts** | pcs | 13 | **A certificate issued by the international Classification Society is required.** |

Payment condition will be accepted "on actual basis" only. Different kind of payment condition proposal offering advance payment will be excluded.The goods will not be delivered at a time, but within a year by lots.

Terms of delivery proposed by local enterprises are accepted only under DDP terms, and the procurement contract will be concluded only in Azerbaijani manat, other conditions will not be accepted.

- The bidder shall have at least 1 (one) year of working experience in the relevant sphere field and submit the quality and conformity certificates specified in the "List of Goods", otherwise the bidding offer will be rejected.- The participant shall hold license required by virtue of law in the relevant field.

 **For technical questions please contact :**

Emil Hasanaov - Senior specialist at the Procurement Department of ASCO

**T:**+994 504220011

**E-mail:** : emil.hasanov@asco.az

Due diligence shall be performed in accordance with the Procurement Guidelines of ASCO prior to the conclusion of the purchase agreement with the winner of the bidding.

 The company shall enter through this link http: //asco.az/sirket/satinalmalar/podratcilarin-elektron-muraciet-formasi// to complete the special form or submit the following documents:

* Articles of Association of the company (all amendments and changes including)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed and shall be excluded from the bidding!